Schools

- unit standards suitable for assessment and reporting

Unit standards on the NZQA framework have been reviewed and selected for this catalogue based on their suitability and appropriateness for assessment in schools.

If there are unit standards not listed in this catalogue that schools would like considered for consent to assess, please contact the Quality team to discuss further.

TOI MAI
Workforce
Development
Council

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Introduction

- Toi Mai is the standard setting body for exciting industries. Bear with us as we engage with and learn more about how best to support our schools and keep you updated!

- Toi Mai Workforce Development Council (WDC) has compiled a list of unit standards that are at an appropriate level and content for school learners.

> **If you would like to deliver unit standards that don't appear in this catalogue, please contact us. We're happy to discuss with you further, and to find the best way to support your school.**

- Check out the Toi Mai website and stay up to date with our latest communication and processes: Qualifications and Assurance - Toi Mai

Unit Standard and Qualification reviews

The Toi Mai website provides details of ongoing reviews and developments for unit standards and qualification in the Creative, Technology, Entertainment, Hairdressing & Barbering, Makeup Artistry, Skincare, Journalism, Radio & Television Broadcasting, Gambling, and Sports and Recreation Industries.

> **The unit standards listed in this catalogue are current at the time of publication.**
>
> **Please ensure you check NZQA and information on the Toi Mai website regarding the latest updates to unit standards – particularly when applying for consent to assess and premoderation of assessment material.**
>
> Latest updates: Reviews and developments - Toi Mai and Qualifications and Standards - Toi Mai

Consent to assess

Schools are required to have consent to assess (CTA) for unit standards they wish to deliver. Consent to assess information, processes and the CTA application form are available on the Toi Mai website.

It's important to note: NZQA does not approve expiring unit standards, so unfortunately if you have included unit standards in your application that fall into this category, we won't be including them in our review process of your application.

Information and forms for consent to assess are available here: Consent to assess - Toi Mai

- **Unit standards in Base Scope for Schools (BSAS) DO NOT require consent to assess approval from Toi Mai**
- There is no charge for the processing of consent to assess applications
- The turnaround time for CTA applications is 20 working days

Consent and Moderation Requirements (CMR)

Toi Mai is responsible for the development and maintenance of Consent and Moderation Requirements (CMR) documents.

CMRs identify the assessment and moderation requirements for a unit standard, and schools need to meet those requirements for the unit standards they have consent to assess for.

Toi Mai will be working with NZQA to update and review our CMRs during 2023. We will also be asking for input from industry and providers. All Toi Mai's CMRs will be combined into one comprehensive CMR with an appendix for each industry. Please use our CMRs 'as is' in the meantime and contact us if you need any clarity. We understand that this is not ideal but please bear with us and we continue to merge our sectors under one Council.

Pre-assessment moderation

Once consent to assess has been supported by Toi Mai and approved by NZQA, assessment material needs to be pre-moderated and approved by Toi Mai before use in assessment.

> **If you are using external provider's material, or you have developed your own assessment material, it's important that it has been pre moderated and approved, and that you can evidence this as part of the post moderation process.**
>
> **We do understand though, there have been different protocols and processes with previous standard setting bodies around pre-moderation. Taking into consideration the reviews that are underway for many unit standards and qualifications, we ask that you contact us to discuss the best way forward for any material currently being used that has not been pre-moderated and approved.**
>
> When submitting assessment samples for post-moderation, the coversheet now includes a section where you can identify the pre-moderation status of the material are using.

Information and forms for pre-moderation are available here: [National external moderation - Toi Mai](#)

- There is no charge for the processing of pre-assessment moderation applications
- The turnaround time for CTA applications is 20 working days

Resources

Toi Mai WDC does not provide resources for unit standards they are the SSB for. Schools can contact external providers for pre moderated assessment material or develop their own assessment material and have it approved for use in assessment.

Exercise

✓ **Premoderated resources are available for selected unit standards from the following organisation:**

Te Mahi Ako : [Resources for schools (temahiako.org.nz)](temahiako.org.nz)

Domain	US	Description	Version	Level	Credit
Fitness Education	505	Manage personal physical fitness with guidance	6	1	3
Exercise Prescription	21794	Demonstrate, instruct and monitor static stretching	1	2	3
Human Anatomy, Physiology & Nutrition	30447	Demonstrate basic knowledge of anatomical structures and physiological responses to exercise	2	3	5
Human Anatomy, Physiology & Nutrition	6571	Demonstrate knowledge of micro and macro nutrients and nutritional imbalances	6	3	5
Human Anatomy, Physiology & Nutrition	30636	Demonstrate knowledge of the human body and its movement during exercise and stretching	1	3	7
Fitness Assessment and Exercise Instruction	30935	Develop and implement an exercise plan for personal physical fitness	1	3	5
Fitness Assessment and Exercise Instruction	30933	Demonstrate exercise and stretching techniques	1	3	5

Hairdressing, Barbering, Salon Skills

✓ **All Hairdressing units require an assessor that meets the CMR requirements**

Domain	US	Description	Version	Level	Credit
Hairdressing	21940	Demonstrate knowledge of workplace requirements for employment in a salon	4	2	5
Salon skills	28025	Demonstrate knowledge of the client journey in a salon	2	2	2

Unit standards below are for participants in a work experience programme (such as Gateway), or at a Provider Salon where *real* client scenarios are occurring. These must not be completed in a school environment.					
Domain	**US**	**Description**	**Version**	**Level**	**Credit**
Salon Skills	9953	Provide client service and care in a hairdressing or barbering salon environment	6	2	4
Hairdressing	21936	Protect the client for hairdressing services in a salon environment	3	2	1
Salon Skills	21937	Assist an operator in a salon environment	4	2	4
Salon Skills	21938	Converse and interact with clients and operators in a salon environment	4	2	3
Hairdressing	28026	Present a personal fashion image for work in a hairdressing salon environment	1	2	3
Hairdressing	21941	Prepare hair for hairdressing service under supervision	3	2	2
Salon skills	28027	Demonstrate knowledge of undertaking an observation of technical skills in a salon	2	2	3
Hairdressing	25077	Section and combs hair	2	2	2

Outdoor Recreation

- ✓ **All schools have consent to assess in their base scope (BSAS) for: Outdoor Management Levels 1-2**

- ✓ **Premoderated resources are available for selected unit standards from the following organisations:**
  Te Mahi Ako - [Resources for schools (temahiako.org.nz)](temahiako.org.nz)

  EONZ - [Unit Standard Assessment Resources » Education Outdoors New Zealand (eonz.org.nz)](eonz.org.nz)
  Check your school's consent to assess status for a unit standard before ordering resources from EONZ

Domain	US	Description	Version	Level	Credit
Alpine	438	Demonstrate basic movement skills and build a snow shelter on low-angled mountain terrain	7	2	2
Alpine	18132	Demonstrate basic alpine skills on low-angled mountain terrain	3	3	2
Canoeing/Kayaking	476	Roll a decked paddle craft on flat water	7	2	2
Canoeing/Kayaking	19428	Demonstrate sea kayaking skills on coastal water	3	3	2
Canoeing/Kayaking	20818	Demonstrate paddling a craft on flat water	2	1	2
Canoeing/Kayaking	32848	Demonstrate paddling skills on moving water	1	2	2
Canoeing/Kayaking	32849	Roll a decked paddle craft on moving water	1	3	2
Caving	448	Participate in introductory caving	7	1	2
Caving	20133	Demonstrate basic caving skills	2	2	2
High Wire & Ropes	470	Participate in low ropes course activities	6	1	1
High Wire & Ropes	473	Demonstrate safe practices for participation in high ropes course activities	7	2	1
Mountain Biking	457	Demonstrate mountain biking skills on grade 2 terrain	7	2	2
Mountain Biking	20137	Demonstrate mountain biking on grade 1 terrain	2	1	2
Mountain Biking	20138	Set up and undertake basic maintenance of a mountain or cycle touring bike for outdoor recreation	2	2	2
Mountain Biking	20817	Demonstrate mountain biking skills on grade 3 terrain	3	3	2
Rock Climbing	20149	Lead climb on single-pitch rock routes with bolts and in-situ anchors	4	3	2
Rock Climbing	20150	Demonstrate top rope rock climbing and belaying skills on Ewbank Grade 14 and above	4	3	2
Rock Climbing	20152	Demonstrate basic knowledge of safe abseil techniques	2	3	1
Rock Climbing	20157	Demonstrate novice rock climbing and belaying skills on Ewbank Grade 12 and above	3	2	2
Rock Climbing	20210	Demonstrate skills for introductory rock climbing	3	1	2
Rock Climbing	26243	Demonstrate a managed abseil descent with secondary protection	2	3	1
Outdoor Management	32834	Demonstrate introductory knowledge of weather, the Land Safety Code, and maps in the outdoors	1	2	3
Outdoor Management	32835	Demonstrate knowledge of weather information, introductory survival skills, and the use of maps in the outdoors	1	2	3
Outdoor Management	32836	Demonstrate knowledge of weather patterns, survival skills and navigation in the outdoors	1	3	3
Outdoor Management	32837	Demonstrate knowledge of introductory preparation for an outdoor activity	1	1	2

Domain	US	Description	Version	Level	Credit
Outdoor Management	32840	Demonstrate knowledge of preparation for an outdoor activity	1	2	3
Outdoor Management	32841	Prepare for an overnight outdoor activity	1	3	3
Outdoor Management	32842	Demonstrate personal awareness and positive behaviour during a group outdoor activity	1	1	3
Outdoor Management	32843	Demonstrate knowledge of how personal contribution influences group functioning in an outdoor activity	1	2	3
Outdoor Management	32844	Apply knowledge of group processes and evaluate personal contribution to group performance in an outdoor activity	1	3	3
Outdoor Management	32845	Work with others to plan and lead school students in an outdoor activity	1	3	3
Outdoor Management	32850	Participate in and evaluate a self-contained multi-day trip in an outdoor context	1	3	3
Orienteering	5479	Complete white and yellow orienteering courses	4	1	2
Orienteering	5482	Complete red orienteering or rogaine courses	5	3	2
Orienteering	32852	Complete orange orienteering courses	1	2	2
Outdoor Equipment	4573	Communicate in the outdoors using two-way radio	7	2	2
Outdoor Equipment	22015	Design and construct clothing or equipment for use in the outdoors	2	2	2
Rafting	485	Participate in an introductory rafting experience	8	2	3
Tramping	425	Participate in a day tramp	7	2	3
Tramping	426	Participate in an overnight camp (SA has 2 vs/titles)	7	1	2
Tramping	427	Demonstrate crossing rivers	8	3	2
Tramping	26249	Demonstrate sills for an overnight tramp	2	2	2
Weather Interpretation in the Outdoors	20159	Demonstrate knowledge of weather information for an outdoor activity	3	2	2
Weather Interpretation in the Outdoors	32876	Demonstrate knowledge of weather processes and weather conditions for outdoor recreation in New Zealand	1	3	3
Yachting	21931	Demonstrate knowledge of introductory sailing skills	2	1	2
Yachting	21932	Prepare and use a sail-powered craft	2	2	2
Yachting	32853	Compete in a simple race in a sail-powered craft in winds up to 20 knots	1	3	2

Te Ao Tūroa

Ngā Mahi ā te Rēhia						
Domain	**US**	**Description**		**Version**	**Level**	**Credit**
Te Ao Tūroa	32847	Demonstrate and apply knowledge of basic concepts of kaitiakitanga for outdoor recreation		1	2	2
Te Ao Tūroa	28510	Demonstrate knowledge of and operate under a framework of kaitiakitanga in outdoor recreation		2	3	5

Entertainment & Event Technology and Operations

- ✓ **All schools have consent to assess in their base scope (BSAS) for: Performing Arts/Entertainment & Event Technology and Operations - Levels 1 to 3**

  Please see the attached link for the selection of free resources available from Te Mahi Ako : [Resources for schools (temahiako.org.nz)](http://temahiako.org.nz)

Domain	US	Description	Version	Level	Credit
E&E Tech	26686	Demonstrate and apply knowledge of lighting for an entertainment and event context	5	1	4
E&E Tech	26687	Demonstrate and apply knowledge of sound for an entertainment and event context	5	1	4
E&E Tech	26688	Demonstrate and apply knowledge of make-up for an entertainment and event context	5	1	4
E&E Tech	26689	Demonstrate and apply knowledge of costuming for an entertainment and event context	4	1	4
E&E Tech	26690	Demonstrate and apply knowledge of construction of props and scenic elements for an entertainment and event context	5	1	4
E&E Tech	26691	Describe and apply knowledge of an entertainment and event production process by assisting in a production role	5	1	3
E&E Tech	32376	Demonstrate and apply knowledge of electronic media for an entertainment and event context	1	1	4
E&E Tech	10353	Shoot material for a production with a moving image camera in an entertainment and event context	7	2	4
E&E Tech	27699	Demonstrate and apply knowledge of costume design for an entertainment and event context	4	2	4
E&E Tech	27700	Demonstrate and apply knowledge of lighting design for an entertainment and event context	5	2	4
E&E Tech	27701	Demonstrate and apply knowledge of make-up design for an entertainment and event context	5	2	4
E&E Tech	27702	Describe and carry out tasks and responsibilities in a production role in an entertainment and event context	5	2	4
E&E Tech	27703	Demonstrate and apply knowledge of sound design for an entertainment and event context	5	2	4
E&E Tech	27704	Demonstrate and apply knowledge of the design and construction of entertainment and event props and scenic elements	5	2	4
E&E Tech	32377	Demonstrate and apply knowledge of electronic media design for an entertainment and event context	1	2	4
E&E Tech	28005	Stage manage a production in an entertainment or event context	4	3	6
E&E Tech	32366	Develop a costume design for a given work in an entertainment and event context	1	3	5

Entertainment & Event Technology and Operations - continued

Domain	US	Description	Version	Level	Credit
E&E Tech	32367	Realise the costume design for a given work in an entertainment and event context	1	3	4
E&E Tech	32368	Develop a lighting design for a given work in an entertainment and event context	1	3	5
E&E Tech	32369	Realise the lighting design for a given work in an entertainment and event context	1	3	4
E&E Tech	32370	Develop a make-up design for a given work in an entertainment and event context	1	3	5
E&E Tech	32372	Develop a scenic design for a given work in an entertainment and event context	1	3	5
E&E Tech	32374	Develop a sound design for a given work in an entertainment and event context	1	3	5
E&E Tech	32375	Realise the sound design for a given work in an entertainment and event context	1	3	4
E&E Tech	32378	Develop an electronic media system design for a given work in an entertainment and event context	1	3	5
E&E Tech	32379	Realise the electronic media system design for a given work in an entertainment and event context	1	3	4
E&E Tech	32380	Lead an area of production in an entertainment and event technology context	1	3	4

Journalism

✓ **All schools have consent to assess to Level 3 for Preliminary Journalism Skills**

Domain	US	Description	Version	Level	Credit
Preliminary Journalism skills	27610	Demonstrate basic understanding of news stories and the role of journalists	1	2	4
Preliminary Journalism skills	27611	Demonstrate understanding of current events for journalism	1	2	4
Preliminary Journalism skills	27612	Plan and conduct interviews for a news story or a feature for publication or broadcast	1	2	4
Preliminary Journalism skills	27613	Write and present news stories intended for publication	1	2	4
Preliminary Journalism skills	27614	Sub-edit news stories and a feature intended for publication	1	3	3
Preliminary Journalism skills	27615	Take and select photographs for a news story and a feature	1	2	3
Preliminary Journalism skills	27616	Identify and research potential news stories or news features for broadcast on radio	1	3	3
Preliminary Journalism skills	27617	Lay out pages intended for publication	1	3	3

Equine

Domain	US	Description	Version	Level	Credit
Equitation	1618	Ride a horse for exercise	6	2	2

Recreation and Sport

✓ **Premoderated resources are available for selected unit standards from the following organisation:**
Te Mahi Ako : [Resources for schools (temahiako.org.nz)](temahiako.org.nz)

Domain	US	Description	Version	Level	Credit
Core Skills	18763	Describe the process of community development as a participant	3	2	3
Core Skills	27299	Describe benefits of participation in recreation in the local community	1	2	2
Sport Officiating	27629	Demonstrate knowledge of pre-competition preparations for umpiring or officiating at a beginner level	2	2	2
Coaching & Instruction	22768	Conduct and review a beginner level coaching session	3	2	4
Programmes & Events	4864	Demonstrate knowledge of recreation needs of target groups	4	3	4
Programmes & Events	21414	Plan and run a recreation activity	3	3	4
Core Skills	20673	Demonstrate knowledge of injuries, injury prevention and risks and hazards associated with sport or recreation	4	3	5
Core Skills	6896	Demonstrate knowledge of recreation	6	3	3
Core Skills	31384	Demonstrate knowledge of the industry and rules for a selected sport	1	3	5
Coaching & Instruction	22771	Plan beginner-level coaching sessions for sport participants	3	3	6
Coaching & Instruction	25805	Demonstrate knowledge of individual and group characteristics and needs for coaching participants in sport	4	3	3
Coaching & Instruction	31675	Demonstrate knowledge of the role and responsibilities of a coach, and of coaching beginner-level sport participants	1	3	7
Coaching & Instruction	31677	Coach beginner-level participants through skill development activities for a selected sport	1	3	4
Coaching & Instruction	31678	Review coaching of beginner-level participants through skill development activities for a selected sport	1	3	4
Coaching & Instruction	31679	Demonstrate knowledge of participant welfare and wellbeing in a sports environment	1	3	6
Sport Officiating	21644	People credited with this unit standard are able to review personal performance as an official of a sports event.	4	3	3
Sport Officiating	31385	Demonstrate knowledge of communication and people management as an official in sports	1	3	6
Sport Officiating	31386	Demonstrate knowledge of the role and responsibilities of sports officials	1	3	5
Sport Officiating	31387	Describe the application of rules and strategies for officiating at sports events for a selected sport	1	3	7
Sport Officiating	31388	Carry out pre-event preparation and apply the rules of the sport while officiating sports events	1	3	10

Computing

- ✓ **All schools have consent to assess in their base scope (BSAS) for:**
  - ▪ **Generic Computing (to Level 4)**
  - ▪ **Software Development – Programming (to Level 3)**

Domain	US	Description	Version	Level	Credit
Generic Computing	2792	Produce simple desktop published documents using templates	9	1	2
Generic Computing	5943	Investigate use of digital applications for leisure	8	1	2
Generic Computing	5946	Use computer technology to create and deliver a presentation from given content	9	1	2
Generic Computing	5951	Describe the concepts of information systems deployment	8	3	3
Generic Computing	5955	Demonstrate an understanding of documentation for computer applications	8	3	5
Generic Computing	5968	Discuss the social implications of information technology	9	3	3
Generic Computing	18734	Create a web page using a template	7	1	2
Generic Computing	18743	Produce a spreadsheet from instructions using supplied data	6	1	2
Generic Computing	18758	Find information using the Internet	6	1	2
Generic Computing	25659	Create a web page using mark-up language with a text editor	4	1	2
Generic Computing	29769	Use the main features and functions of a word processing application for a purpose	2	2	4
Generic Computing	29770	Use the main features and functions of a spreadsheet application for a purpose	2	2	4
Generic Computing	29771	Use the main features and functions of a presentation application for a purpose	2	2	3
Generic Computing	29772	Manage files and folders using digital devices	2	2	2
Generic Computing	29773	Produce digital images for a range of digital media	2	2	3
Generic Computing	29774	Use the main features and functions of a web authoring and design tool to create a website	2	2	3
Generic Computing	29775	Use the main features and functions of a desktop publishing application to create documents	2	2	3
Generic Computing	29776	Use the main features of an HTML editor to create a website	2	2	4
Generic Computing	29777	Use the main features and functions of a database application to create and test a database	2	2	3
Generic Computing	29778	Use the main features and functions of a schematic diagram application to create diagrams	2	2	2
Generic Computing	29779	Create and test a software-controlled device built from components	2	2	3
Generic Computing	29780	Configure and use contemporary and emerging digital devices	2	2	3
Generic Computing	29781	Use the internet and common digital devices and software to gather information and connect with other users and devices	2	2	7
Generic Computing	29782	Demonstrate knowledge of computing hardware, software and terminology to select digital tools for specified purposes	2	2	5

Computing - continued

Domain	US	Description	Version	Level	Credit
Generic Computing	29783	Implement basic security when using digital devices and software	1	2	3
29783 expires 31 Dec 2024, and is replaced with US32975 – use digital tools securely, safely, ethically and legally			**1**	**2**	**5**
Generic Computing	2797	Demonstrate knowledge of the principles of computer networks	8	3	4
2797 expires 31 Dec 2024, and is replaced with US32941 – demonstrate and apply knowledge of the principles of computer networks			**1**	**3**	**5**
Generic Computing	5968	Discuss the social implications of information technology	8	3	3
Generic Computing	29785	Use a word processing application to integrate images, spreadsheet and database data into documents	3	3	5
Generic Computing	29789	Use a presentation application to produce an interactive multimedia presentation	2	3	3
Generic Computing	29790	Apply digital tools to create and monitor a project plan	2	3	3
Generic Computing	29791	Capture and prepare digital media for integration into other applications	2	3	2
Generic Computing	29792	Use a desktop publishing application to produce documents	2	3	4
Generic Computing	29793	Investigate, plan, design and create digital outcome solutions to meet the requirements of a specified brief	2	3	5
Generic Computing	29794	Describe risks and implement security solutions when using digital tools	2	3	5
Generic Computing	29795	Apply ethical behaviour when using digital tools	1	3	5
Generic Computing	29796	Collaborate and communicate with others effectively and safely in a digital environment	2	3	7
Generic Computing	29797	Synchronise data across digital devices and multiple platforms	2	3	2
Generic Computing	32976	Use problem solving techniques and critical thinking to make informed decisions about digital solutions	1	2	5
Generic Computing	32977	Apply self-management skills to enhance own learning in a digital context	1	2	3
Generic Computing	32940	Demonstrate the application of new skills achieved with self-directed learning in a digital context	1	3	3

The Toi Mai Quality team is here to help support schools with any Quality assurance queries regarding consent to assess, pre and post moderation.

Please don't hesitate to contact us:

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- Toi Mai Quality Assurance –
Ehara taku toa I te toa
takitahi, ēngari te toa takitini
Success is not the work of one but the work of many