

## 1XXXXX Coordinate resources for active recreation activities

<b>Kaupae   Level</b>	4
<b>Whiwhinga   Credit</b>	20
<b>Whāinga   Purpose</b>	<p>This skill standard is for people who volunteer or work in active recreation roles meeting customer and participants' diverse needs.</p> <p>People with this skill standard will be able to schedule and coordinate resources at a facility for the safe delivery of active recreation programmes and activities. They will be able to identify key trends in active recreation and review feedback for future improvement.</p> <p>This skill standard is the compulsory core standard for all strands in the New Zealand Certificate in Active Recreation (Level 4) with strands in Facility Operations and Programme Delivery.</p>

### Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

<b>Hua o te ako   Learning outcomes</b>	<b>Paearu aromatawai   Assessment criteria</b>
1. Coordinate frontline resources at a facility to support active recreation programmes and activities	a. Describe the needs, barriers and characteristics of current and potential users, and the services available at the facility.
	b. Schedule people, equipment, resources, spaces and places to meet the programme and activity delivery plan and to support safe delivery.
	c. Apply communication, customer service and teamwork skills to create a positive experience for participants and other staff.
	d. Contribute to the promotion of programmes and activities to internal and external stakeholders and potential users.
	e. Carry out set up and pre activity checks.
	f. Respond professionally to user issues and behaviours that arise, within own delegated authority.
2. Explore key trends in active recreation participation.	a. Explain the influences of current societal, technological and environmental trends on participation and provision in active recreation.

Hua o te ako   Learning outcomes	Paearu aromatawai   Assessment criteria
3. Review feedback and identify improvements for future programmes or activities	a. Gather and evaluate user or participant feedback and make recommendations for action and improvement.
	b. Reflect on and identify improvements to own practice, considering feedback and organisational outcomes for future active recreation programmes or activities.

### Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

#### Assessment specifications:

Evidence of coordinating programmes or activities is required over a period of at least 8 weeks. Evidence must be gathered to demonstrate repeated consistent performance to fully meet the outcomes and credits of this standard.

Activities must be at least 30 minutes in duration.

Evidence for learning outcome 2 - the learner must explore **at least one** of each current trend, societal, technological and environmental on participation and provision in their active recreation workplace.

Programmes (a regular series of sessions) and activities must have a minimum of eight participants.

Assessment must take place in a realistic active recreation environment and in accordance with workplace requirements.

#### Ngā momo whiwhinga | Grades available

Achieved

#### Ihirangi waitohu | Indicative content

- Barriers may include individual or organisational barriers such as equipment, building design, environment, funding, support services, transport, services, products, affordability, cultural responsiveness, accessibility, timing, location.
- Promotion to users including social media, website, email, mail out and other methods based on the organisation's systems and policies.
- Organisational processes for conflict and de-escalation techniques
- Societal trends may include – cultural, economic, demographic, immigration, migration, educational, work, lifestyle, tourism, life stages, affordability, social and anti-social behaviours, commercialism, media, drug and alcohol use, legislation, life stages, gender, ethnicity, disability equity, social mobility.
- Technological trends may include media communication, digital technology, social media, gaming, transport, materials, equipment, lifestyle, tourism, medical.
- Environmental trends may include natural and built resources, ecology, resource conservation, urban design, climate, environmental impact, lifestyle, tourism.

#### Rauemi | Resources

- Relevant legislation is available at <https://legislation.govt.nz> including Health and Safety at Work Act 2015, Children's Act 2014, Privacy Act 1993, and Human Rights Act 1993, Hazardous Substances and New Organisms Act 1996, and any subsequent amendments
- Recreation Aotearoa website, [Community | Recreation Aotearoa](#)
- Sport NZ website [Sport New Zealand - Ihi Aotearoa](#)
- Industry codes, standards, and good practice guidelines including Facility Management Manual, 2015, Recreation Aotearoa available via <https://www.nzrecreation.org.nz/facility-management-manual>
- Organisational policies and procedures including Emergency Action Plans (EAPs), Standard Operating Procedures (SOPs), New Zealand Standards, and the use of personal protective equipment (PPE).

### Pārongo Whakaū Kouna | Quality assurance information

<b>Ngā rōpū whakatau-paerewa  </b> Standard Setting Body	Toi Mai Workforce Development Council.
<b>Whakaritenga Rārangi Paetae Aromatawai  </b> DASS classification	Community and Social Services > Recreation and Sport > Recreation and Sport - Core Skills
<b>Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga  </b> CMR	0099

<b>Hātepe  </b> Process	<b>Putanga  </b> Version	<b>Rā whakaputa  </b> Review Date	<b>Rā whakamutunga mō te aromatawai  </b> Last date for assessment
<b>Rēhitatanga  </b> Registration	<type here>	[dd mm yyyy]	[dd mm yyyy]
<b>Kōrero whakakapinga  </b> Replacement information	This skill standard replaced unit standards 25079, 31835		
<b>Rā arotake  </b> Planned review date	[dd mm yyyy]		

Please contact Toi Mai Workforce Development Council at [qualifications@toimai.nz](mailto:qualifications@toimai.nz) to suggest changes to the content of this skill standard.