

## 1XXXXX Monitor and maintain a recreation space or facility

<b>Kaupae   Level</b>	4
<b>Whiwhinga   Credit</b>	15
<b>Whāinga   Purpose</b>	<p>People with this standard are able to monitor and maintain recreation facilities and equipment to meet user needs to provide a safe, welcoming, and high-quality experience.</p> <p>This skill standard applies to the Facility Operations strand for New Zealand Certificate in Active Recreation (Level 4) with strands in Facility Operations and Programme Delivery</p>

### Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako   Learning outcomes	Paearu aromatawai   Assessment criteria
1. Monitor and maintain a recreation space or facility	a. Perform daily maintenance tasks in accordance with organisational procedures.
	b. Clean and monitor equipment and spaces before and after use and identify any maintenance requirements.
	c. Safely set up facility equipment and resources for daily operations.
	d. Maintain facility spaces to ensure safe entry, access and exit to facility equipment, and spaces, and contribute to public safety and security.
	e. Monitor and adjust facility temperature, lighting, sound, or environment to maintain conditions suitable for physical activity, comfort, enjoyment, and use.
	f. Identify hazards and complete required documentation for hazard, accident and emergency reporting.
	g. Follow opening and closing procedures to meet facility safety and security measures.
	h. Complete documentation related to day-to-day operations.

### Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

#### Assessment specifications:

Evidence of monitoring and maintaining daily facility operations is required over a period of at least 8 weeks.

The evidence must demonstrate repeated consistent performance to fully meet the outcomes and credits of this standard.

Assessment must take place in a realistic active recreation environment and in accordance with workplace requirements.

### **Ngā momo whiwhinga | Grades available**

Achieved

### **Ihirangi waitohu | Indicative content**

- Maintenance procedures may include preventative inspections, scheduled maintenance, cleaning, signage, removal from use, reporting, scheduled visual inspections, additional plant needs, replacement needs, maintaining inventory, purchasing procedures, safe storage, stocktaking.
- Monitor and adjusting facility environment to maintain conditions suitable for physical activity, user comfort and enjoyment, and optimum equipment operation and use.
- Maintain and adapt physical access to the venue, equipment and other resources to meet user needs such as temperature, humidity, air currents, odours, adjustable noise levels, lighting, access.

### **Rauemi | Resources**

- Relevant legislation is available at <https://legislation.govt.nz> including Health and Safety at Work Act 2015, Building Act 2014, Children's Act 2014, Privacy Act 1993, and Human Rights Act 1993, Hazardous Substances and New Organisms Act 1996, and any subsequent amendments
- District plans, regional plans, Local Government bylaws.
- Industry codes, standards, and good practice guidelines including Facility Management Manual, 2015, Recreation Aotearoa available via <https://www.nzrecreation.org.nz/facility-management-manual>
- Organisational policies and procedures including Emergency Action Plans (EAPs), Standard Operating Procedures (SOPs), New Zealand Standards, and the use of personal protective equipment (PPE).

### **Pārongo Whakaū Kouna | Quality assurance information**

<b>Ngā rōpū whakatau-paerewa  </b> Standard Setting Body	Toi Mai Workforce Development Council
<b>Whakaritenga Rārangi Paetae Aromatawai  </b> DASS classification	Community and Social Services > Recreation and Sport > Recreation and Sport - Management
<b>Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga  </b> CMR	0099

<b>Hātepe   Process</b>	<b>Putanga   Version</b>	<b>Rā whakaputa   Review Date</b>	<b>Rā whakamutunga mō te aromatawai   Last date for assessment</b>
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<b>Rēhitatanga  </b> Registration	<type here>	[dd mm yyyy]	[dd mm yyyy]
<b>Kōrero whakakapinga  </b> Replacement information	This skill standard replaced unit standard 31146		
<b>Rā arotake  </b> Planned review date	[dd mm yyyy]		

Please contact Toi Mai Workforce Development Council at [qualifications@toimai.nz](mailto:qualifications@toimai.nz) to suggest changes to the content of this skill standard.

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