

1XXXXX Plan active recreation programmes and activities

Kaupae Level	4
Whiwhinga Credit	15
Whāinga Purpose	<p>This skill standard is for people who plan active recreation programmes and activities to meet participants needs incorporating diversity inclusion practices.</p> <p>People with this skill standard will be able to develop a plan for the safe delivery of active recreation programmes and activities for a range of different participant groups.</p> <p>This skill standard applies to the Programme Delivery strand for New Zealand Certificate in Active Recreation (Level 4) with strands in Facility Operations and Programme Delivery.</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Plan active recreation programmes and activities.	a. Describe the purpose and objectives for the programme or activity; and the intended participants in terms of their characteristics, needs, and potential participation barriers.
	b. Develop a delivery plan that meets the needs of the organisation and intended participants, including timeframes, activities, sequence, budget, location, resources, equipment, team roles and responsibilities, promotion, health and safety and evaluation.
	c. Carry out a risk assessment, determine and document health and safety plans and responsibilities, and prepare contingency plans to address any identified potential issues.
	d. Seek feedback and approval to implement delivery plan in accordance with organisational requirements.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

Evidence of planning programmes and activities is required over a period of at least 8 weeks. Evidence must be gathered to demonstrate repeated consistent performance to fully meet the outcome and credits of this standard.

Activities must be at least 30 minutes in duration.

Programmes (a regular series of sessions) and activities must have a minimum of eight participants. Assessment must take place in a realistic active recreation environment and in accordance with workplace requirements.

Ngā momo whiwhinga | Grades available

Achieved

Ihirangi waitohu | Indicative content

- Plans may include purpose, objective, timeframes, activities, sequence, run sheet, budget, resources, equipment, team roles and responsibilities, promotion, health and safety, first aid, relevant permits, approvals and/or permissions, needs assessment, co-design, alternative programming, gathering of feedback, consider age, needs, expectations, physical development, skill level, learning styles, aptitude, inclusion, safety
- Barriers may include individual and/or organisational barriers such as equipment, building design, environment, funding, support services, transport, services, products, affordability, cultural responsiveness, accessibility, timing, location.
- Contingencies such as weather, equipment, funding, participant numbers, personnel.
- Promotion such as social media, website, email, mail out and other methods based on organisational systems.

Rauemi | Resources

- Relevant legislation is available at <https://legislation.govt.nz> including; Health and Safety at Work Act 2015, Resource Management Act 1991, Children's Act 2014, Privacy Act 1993, and Human Rights Act 1993, and any subsequent amendments
- Recreation Aotearoa website [Community | Recreation Aotearoa](#) ,
- Sport NZ website [Sport New Zealand - Ihi Aotearoa](#)
- Organisational policies and procedures including Emergency Action Plans (EAPs), Standard Operating Procedures (SOPs), New Zealand Standards, and the use of personal protective equipment (PPE).

Pārongo Whakaū Kouna | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Toi Mai Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Community and Social Services > Recreation and Sport > Recreation and Sport - Programmes and Events
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0099

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	<type here>	[dd mm yyyy]	[dd mm yyyy]
Kōrero whakakapinga Replacement information	This skill standard replaced unit standard 31932		
Rā arotake Planned review date	[dd mm yyyy]		

Please contact Toi Mai Workforce Development Council at qualifications@toimai.nz to suggest changes to the content of this skill standard.