

QUALIFICATION DETAILS

Qualification number/Te nama o te tohu mātauranga	XXXX		
English title/Taitara Ingarihi	New Zealand Certificate in Active Recreation (Level 4) with strands in Facility Operations and Programme Delivery		
Māori title/Taitara Māori			
Version number/Te putanga	1	Qualification type/Te momo tohu	Certificate
Level/Te kaupae	4	Credits/Ngā whiwhinga	60
NZSCED/Whakaraupapa	092101 Society and Culture>Sport and Recreation>Sport and Recreation Activities		
Qualification developer/Te kaihanganga tohu	Toi Mai Workforce Development Council		
Review Date /Te rā arotake	Dd mmmm yyyy		

OUTCOME STATEMENT/TE TAUĀKI Ā-HUA

Strategic Purpose statement/ Te rautaki o te tohu
<p>This qualification will provide Aotearoa New Zealand with graduates who have the skills and knowledge to work in the active recreation industry.</p> <p>The qualification includes strands that recognise specific knowledge and practical skills relating to safely operating and maintaining recreation facilities or delivering programmes and activities.</p> <p>Graduates will be able to operate under indirect supervision to contribute to the cultural, social and economic wellbeing of Aotearoa New Zealand.</p>

Graduate Profile/Ngā hua o te tohu
<p>Graduates of this qualification will be able to:</p> <ul style="list-style-type: none"> Coordinate people, equipment, resources, spaces and places to support delivery and organisational outcomes. <p>Graduates of the Facility Operations strand will also be able to:</p> <ul style="list-style-type: none"> Monitor, maintain, operate active recreation facilities to ensure safe, welcoming and quality experiences for users. <p>Graduates of Programme Delivery strand will also be able to:</p> <ul style="list-style-type: none"> Plan, facilitate, deliver and review safe programmes and activities, using effective engagement and

communication skills to promote inclusive participation and positive experiences.

Education Pathway/ Ngā huarahi mātauranga

This qualification is a pathway from New Zealand Certificate in Sport, Exercise, Leisure Operations (Level 3) [Ref:3225] and may provide a pathway to the New Zealand Certificate in Leadership (Level 4) [Ref:5306] and the New Zealand Diploma in Sport, Recreation and Exercise (Level 5) [Ref:3627].

Employment, Cultural, Community Pathway/ Ko ngā huarahi ā-mahi, ā-ahurea, ā-whānau, ā-hapū, ā-iwi, ā-hapori anō hoki

This qualification recognises skills and could lead to employment (paid or volunteer) in a variety of roles such as: activity leader, facilities or recreation programme coordinator, OSCAR coordinator, Whānau Ora coordinator, sport, exercise coach, personal trainer, community coach, hauora or health educator Kaiarahi, facility manager, duty manager or other leadership roles.

QUALIFICATION SPECIFICATIONS/ NGĀ TAUWHĀITITANGA O TE TOHU

Qualification Award/ Te whakawhiwhinga o te tohu	This qualification can be awarded by any education organisation which has an approved programme of study or programme of industry training leading to the qualification.
Evidence requirements for assuring consistency/ Ngā taunaki hei whakaū i te tauritenga	<p>Evidence requirements should include:</p> <ul style="list-style-type: none"> - an overview of the mapping of the programme learning outcomes and assessments to determine that the graduate profile outcomes of the qualification will be met; - effective internal and external moderation systems and processes, including analysis of results to determine whether the graduate outcomes of the qualification were met; - analysis of graduate destination data and actions taken or proposed from results and feedback. This includes consultation with graduates, employers, stakeholders and next tutors to obtain destination information and end-user feedback specifically assessing whether the graduates have met the graduate profile outcomes of the qualification.

Minimum standard of achievement and standards for grade endorsements/ Te pae o raro e tutuki ai, ngā paerewa hoki hei whakaatu i te taumata o te whakatutukinga	Achieved
Other requirements for the qualification (including regulatory body or legislative requirements)/ Kō ētahi atu here o te tohu (tae atu hoki ki ngā here ā-hinonga whakamarumarū, ki ngā here ā-ture rānei)	None
General conditions for programme/ Ngā tikanga whānui o te hōtaka	<p>All learning and assessment within a programme leading to this qualification must be carried out in accordance with the following:</p> <p>Legislation</p> <p>Relevant legislation is available at https://legislation.govt.nz and includes:</p> <ul style="list-style-type: none"> -Health and Safety at Work Act 2015, Children's Act 2014, Privacy Act 2020, and Human Rights Act 1993; - relevant industry codes and publications - organisational policies and procedures including Emergency Action Plans (EAPs), Standard Operating Procedures (SOPs), New Zealand Standards, and the use of personal protective equipment (PPE). <p>Diversity and inclusion</p> <p>Programme design must:</p> <ul style="list-style-type: none"> • honour ngā kaupapa o te Tiriti o Waitangi (the principles of the Treaty of Waitangi); • embed approaches to learning/assessment which reflect te ao Māori, perspectives of Pacific communities, and cultural and educational needs of individual ākonga/learners; • encourage greater diversity and inclusion within the active recreation workforce in Aotearoa; • support/promote learning that exposes ākonga/learners to a range of cultural values and perspectives that include diverse world views. <p>Additional guidance and recommendations for programme development can be found on Toi Mai website at https://www.toimai.nz/</p>

CONDITIONS RELATING TO THE GRADUATE PROFILE /NGĀ TIKANGA E HĀNGAI ANA KI NGĀ HUA O TE TOHU

Qualification outcomes/ Ngā hua		Credits/ Ngā whiwhinga	Conditions/ Ngā tikanga
1	Coordinate people, equipment, resources, spaces and places to support delivery and organisational outcomes.	20 credits	NEW1 Coordinate resources for active recreation activities 20 credits
Elective Strand – Facility Operations			
2	Monitor, maintain, operate active recreation facilities to provide safe, welcoming and quality experiences for users.	40 credits	NEW2 Monitor and maintain a recreation space or facility 15credits NEW3 Operate an active recreation facility 25credits
Elective Strand - Programme Delivery			
3	Plan, facilitate, deliver and review safe programmes and activities, using effective engagement and communication skills to promote inclusive participation and positive experiences.	40 credits	NEW4 Plan active recreation programmes and activities 15 credits NEW5 Deliver and review active recreation programmes and activities strand 25 credits

TRANSITION INFORMATION/ HE KŌRERO WHAKAWHITI

Replacement information/ He kōrero mō te whakakapi	This qualification replaced the New Zealand Certificate in Facility Operations (Level 4) [Ref:3647] and New Zealand Certificate in Sport and Recreation (Programme Delivery) (Level 4) [Ref:3573]
Additional transition information/ Kō ētahi atu kōrero mō te whakakapi	<p>Version Information</p> <p>This qualification was published in XXX 2025/6. Please refer to Qualifications and Assessment Standards Approvals for further information.</p> <p>The last date of assessment for programmes leading to version 1 of New Zealand Certificate in Facility Operations (Level 4) [Ref:3647] and version 1 of New Zealand Certificate in Sport and Recreation (Programme Delivery) (Level 4) [Ref:3573] is 31 December 2028.</p> <p>People currently enrolled in programmes leading to version 1 of New Zealand Certificate in Facility Operations (Level 4) [Ref:3647] and version 1 of New Zealand Certificate in Sport</p>

	<p>and Recreation (Programme Delivery) (Level 4) [Ref:3573] must complete before 31 December 2028 or transfer to New Zealand Certificate in Active Recreation (Level 4) with strands in Facility Operations and Programme Delivery.</p> <p>It is anticipated that no existing learners will be disadvantaged by these transition arrangements. However, anyone who feels that they have been disadvantaged may appeal to the qualification developer.</p> <p>Toi Mai Workforce Development Council PO Box 445 Wellington 6140 Email: qualifications@toimai.nz Phone: 04 909 0316 Website: www.toimai.nz</p>
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